



Reference no

Item No.14

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Hindon Allotment and Conservation Association		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	South West Wiltshire Board
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Provision of sheds for plots that we failed to allocate to before.
Where will your project take place?	Hindon
When will your project take place?	As soon as possible .
How many people will benefit from your project?	The vilalge community of 500 and more
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

By the demand for allotments and interest in our local conservation plans, the local school bring children to visit the allotments. We inform the community of our activities by writing articles in the "Village News". We discovered that people wanted small plots not full sized. So we are attempting to divide up the large plots. Thus the increase in demand for sheds.

Any other information about your project.

We started the project in 2004/5 raising interest in allotment gardening and in conservation of local fauna and flora, especially in the allotment area creating a small conservation flower meadow. We keep bees in four hives.r

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years

Male 4

Female 4

25 – 50 years

Male

Female 2

Under 25 years

Male

Female

Disabled People

Male

Female

Black and Minority Ethnic people

Male

Female

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

local fund raising and subscriptions from Association members.

If you were not awarded the full amount requested, what would be the impact on your project?

It would develop more slowly.

How will you know whether your project has made a difference in the community?

Public reaction; we get a lot of help from villagers... there is considerable discussion.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

Awards for All

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending:

Month: March

Year: 2010

A - Total income:

£1,522-00

B - Minus total expenditure:

£1,441-60

Surplus/deficit for year: (A minus B)

£180-60

Free reserves held:

£216-99

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
4 sheds flat pack	£1,068	Own fundraising/reserves		£-6,800
	£			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£1,068	Total Project Income		£68
Total project income B		£68		
Total project expenditure A		£1,068		
Project shortfall A – B		£1,000		
Award sought from Wiltshire Council Area Board		£1,000		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays		H.S.B.C.		
Please give the title name of the organisations' bank account e.g. current		Current A/c No.71235842 Sort code 404101		
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use <input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report <input checked="" type="checkbox"/> Income and expenditure budget for current financial year <input checked="" type="checkbox"/> Project budget (if applicable) <input checked="" type="checkbox"/> Terms of reference/constitution/group rules <input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

Allotments are available to all residents in the village.

b) How does your project work to promote inclusion, participation and good community relations?

Allotments make a good social centre for people from all wals of life

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups) Open to all
- Specific faith groups (please state which groups) Open to all
- People/families on low income Open to all
- Other disadvantaged groups (please state which groups) Open to all

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date) not requir
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 07/09/2010

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team